



# Trung, Nghiem Duy

PROJECT MANAGER  
SCRUM MASTER

## Contact

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Thanh Xuan, Ha Noi



## AI Skills

- AI-Driven Development ("Vibe Coding"): Proficient in leveraging AI-integrated IDEs and AI Agents with Skills (Antigravity, Claude Code, VS Code with RooCode/ Cline, OpenClaw...) to rapidly brainstorm, prototype, and develop Web/Mobile app.
- AI-Powered Automation: Integrating AI models with n8n to automate data processing and cross-platform content publishing.
- AI Research & Ideation: Leveraging tools like NotebookLM, Gemini and Perplexity... for visualization and strategic problem-solving.
- Continuous AI Integration: Adopting cutting-edge AI solutions to resolve operational bottlenecks and boost project efficiency.

## Projects

Nov '24 - Present

- CollPad** A daily note-taking and tracking application designed to monitor project and task progress.
- Selly** A sales management software tailored for small businesses.
- NotiForwarder** An Android-exclusive application built to automatically route device notifications to Telegram and Supabase.
- CMSNF** A centralized dashboard system for managing and monitoring notifications from the NotiForwarder app.
- Calendar** A little funny utility web app featuring calendar viewing and convenient working-day calculations.
- AutoPost Workflow** A set of automated workflows utilizing n8n to autonomously search, analyze information, and publish content directly to Facebook and website.

## Experience

### Project Manager | Scrum Master

Apr '25 - Present

ROX Group

- Facilitated continuous product development for 2 Squads using Scrum, conducting ceremonies and coaching teams to ensure accurate tracking of story points, time estimates, and metrics for reporting.
- Managed and supported up to 20 concurrent projects via CollPad, ensuring seamless progress tracking and oversight across multiple teams.
- Supported the Base platform deployment and formulated standardized operational workflows for cross-functional departments.
- Spearheaded the "Tết Lucky Money" project, successfully delivering the campaign within a tight 1-month timeframe by adeptly adapting to ongoing design and requirement changes.

### Project Manager | Scrum Master

Dec '23 - Oct '24

Appota

- Led the delivery of innovative features and marketing campaigns for a blockchain-based wallet, architecting adaptable product roadmaps that significantly reduced missed deadlines.
- Implemented Agile methodologies and optimized cross-functional workflows, facilitating Scrum ceremonies for an 11-member team to foster collaboration and minimize miscommunications.
- Orchestrated collaboration with key stakeholders to refine and prioritize the product backlog, ensuring strong alignment with business goals and customer needs.

## Tech Skills

- IDE: Antigravity, Claude Code, VS Code, Windsurf, Cursor.
- Deployment: Vercel, Cloudflare, Dokploy, Docker, Linux, Git.
- Automation Workflow: n8n.
- Design & Prototyping: Balsamiq, Figma, Canva, Photoshop.
- Workflow Visualization: Mapify, Whimsical, Draw.io, Miro.
- Project Management: Jira, Notion, ClickUp, YouTrack.

## Key Skills

- Multi-project management and prioritization.
- Team leadership and conflict resolution.
- Stakeholder engagement and expectation management.
- Risk assessment and mitigation strategies.
- Time management and resource optimization.
- Effective communication and problem-solving.
- Agile methodologies and Scrum framework implementation.

## English

- Professional working proficiency in reading and writing.
- Good verbal communication and active listening skills.
- Ability to operate effectively in English-speaking environments.

## Certifications

Scrum.org | Jul 2022  
Professional Scrum Master™ II

Scrum.org | Nov 2021  
Professional Scrum Master™ I

Banking Academy - Hanoi | '02 - '06  
Bachelor's Degree of Finance and Banking

## Experience (continued)

### Project Manager | Scrum Master

Apr '22 - Sep '23

*FiinGroup*

- Led major development projects for financial products, collaborating with management to establish tailored SDLC protocols.
- Formulated action plans and mitigated risks, proactively resolving issues and impediments to enhance overall project management.
- Optimized Scrum framework implementation, facilitating events and coaching teams to foster a positive environment and ensure smooth execution.

### Project Manager

Mar '21 - Mar '22

*Blitz IT Vietnam*

- Led the implementation of Anti-Money Laundering (AML) systems for domestic and overseas banks.
- Managed project milestones and optimized internal processes to ensure adherence to major deadlines and enhance overall operational efficiency.
- Facilitated regular stakeholder and team meetings to provide comprehensive status updates, perform risk assessments, and align on upcoming action plans.

### Project Manager | Scrum Master | Business Analyst

Mar '19 - Feb '21

*Vingroup*

- Analyzed stakeholder requirements and designed strategic solutions, including business flows, wireframes, and comprehensive User Stories with acceptance criteria.
- Managed comprehensive project plans and Scope of Work, allocating resources and translating change requests into prioritized Agile/Scrum sprint backlogs.
- Ensured product quality and milestone alignment by executing test scenarios, conducting regular team evaluations, and coordinating UAT sessions.
- Facilitated user training and final deliverables handover, creating necessary instructional documentation, presentations, and videos.

### Auditor/Trade Analyst/Developer

Feb '07 - Feb '19

- Auditor/Trade Analyst in the financial industry, gaining valuable experience in analysis and communication.
- Pivoted to the IT sector (July 2018 - Feb 2019), quickly acquiring programming/analysis skills and retained by TechMaster to develop an online learning platform.